



Ophthalmic Technician
EYE-Q VISION CARE

Job Announcement

EYE-Q Vision Care, a Fresno leading comprehensive eye care provider since 1956, is seeking to fill a full-time Ophthalmic Technician position. A successful applicant will have the desire to work with a team, utilizing the latest advancements in eye care, to achieve the patient's desired goal of seeing, looking and feeling better.

Position Responsibilities include but are not limited to:

- Perform accurate and consistent documentation and measurement tasks.
- Accurately use NextGen to document patient history, chief complaint, medications, illness, allergies, etc.
- Assist physician with procedures.
- Support physician by scribing.
- Maintain inventory and stock procedure/exam rooms.
- Maintain a smooth patient flow, by minimum occupation of rooms and working closely with physician.
- Ability to perform comprehensive work-ups on a minimum of 6 patients per hour.
- Anticipate patient needs.
- Keep exposed lenses, mirrors and prisms clean.
- Accurately and promptly respond to pharmacy requests, patient calls, triage requests and physician messages.
- Support coworkers and clinic.

Qualifications:

- Proven high- performer with the ability to multi-task accurately.
- Desire to connect with patients to achieve a common goal of the best eye care treatment available.
- Strong verbal and written English communication skills.
- Computer data entry experience.
- NextGen experience a plus.
- Medical office experience a plus.
- Ophthalmic practice experience a plus.
- One year customer service experience.

Position offers competitive benefits and compensation commensurate with experience. EYE-Q Vision Care is an Equal Employment Opportunity Employer.